

## **Petroleum Technology Development Fund**

Plot 672, Port Harcourt Crescent, Off Gimbiya Street, Off Ahmadu Bello way, Area 11, Garki, Abuja. P.O Box 9899, Area 10,

Garki, Abuja. Tel: 09-3142216-7, Fax: 09-3142219 Website: [www.ptdf.gov.ng](http://www.ptdf.gov.ng)

### **Invitation for Pre-Qualification of Interested Companies for the Establishment of Oil and Gas Research Centre and Museum Oloibiri, Bayelsa State**

#### **1.0 Introduction**

The Federal Government of Nigeria is desirous of establishing the Oil and Gas

Research Centre & Museum Oloibiri, Bayelsa State through the Petroleum

Technology Development Fund (PTDF) for the preservation of the oil and gas artifacts which serves as a basic guide to educational research on the evolution of oil and gas technology and processes in Nigeria.

In pursuance to the establishment of this project, PTDF is hereby advertising for pre-qualification of interested companies and procurement contractors who have experience in the execution of jobs of similar nature and magnitude that are willing to participate in the project implementation to submit pre-qualification documents for consideration.

#### **2.0 Scope of Work**

**The scope involves Lots:**

Lot 1: Research Centre/Museum

- Lot 2: International Conference Centre
- Lot 3: Internal Roads/Civil Works/Sand filling
- Lot 4: External Mechanical System
- Lot 5: External Electricity Power System
- Lot 6A: Water Parks/Wellness Centre
- Lot 6B-Lot 6G: Staff Quarters (Block of Two Bedroom Flats)
- Lot 6H –Lot 6M: Staff Quarters (Block of Three Bedroom Flats)
- Lot 7; Executive Residences
- Lot 8; Research Guest Chalet/Community Indoor Sports Hall and Club House
- Lot 9: Sports Playing Grounds
- Lot 10; landscape/Horticulture
- Lot 11: Site Clearance/Land Preparation/Fence/Geotechnical Surveys

### **3.0 The Pre-Qualification**

All companies wishing to express their interest to bid for any of the aforementioned Scopes shall submit relevant documents for pre-qualification as stipulated in 4.0 below. Only companies that are adjudged successful in the pre-qualification exercise shall be invited to collect tender documents upon payment of non-refundable fee.

### **4.0. Pre-Qualification Requirements**

Interested companies for the proposed contract works will first be pre-qualified for the various categories of construction and procurement based on the satisfaction with adequate evidence, the following criteria:

- i. Evidence of experience as a prime contractor on at least one project of similar nature and complexity within the last five years , stating client cost with completion certificates and photographs attached;
- ii. Have a Project Manager of between 7-15years experience of equivalent nature and volume;
- iii. Organizational structure with names of key personnel involved in project implementation stating qualifications and professional registrations where applicable (enclose photocopies of professional qualifications);
- iv. Evidence of incorporation or business name registration;
- v. Company audited account for the last three years;
- vi. Evidence of tax clearance for the last three years;
- vii. Annual turn over of not less than N1 Billon for the last three years for  
Lots1,2 & 3;
- viii. Annual turn over of not less than N750Million for the last three years  
for Lots 4,5,6 A & 8;
- ix. Annual turn over of not less than N500Millon for the last three years for  
Lots 9 & 11;
- x. annual turn over of not less than N300Million for the last three years for Lots 6B-6M,7&10;
- xi. Evidence of financial capability and bank support;
- xii. Technical competence: qualification and experience of key personnel, professional affiliation and equipment & technology capacity;
- xiii. Evidence of similar projects executed;
- xiv. VAT registration and evidence of past VAT remittance;
- xv. Evidence of employees open Retirement Savings Accounts (RSA) with a Pension Fund Administrator of choice for indigenous companies;
- xvi. Evidence of remittance of both employer and employee Pension Contribution to the appropriate Pension Fund Custodian for the last two years;

## **5.0 Submission of Documents**

The completed pre-qualification documents shall be properly sealed in an envelope, **Clearly Indicating the Selected Lot on the Left Hand Corner** and addressed to:

The Secretary

Tendersboard

Petroleum Technology Development Fund

672, Port Harcourt Crescent

Off Gimbiya Street

Area 11, Garki

Abuja

## **6.0 Opening of Technical Bid/Pre-Qualification Documents**

The pre-qualification exercise is open to firms and joint ventures duly registered to operate in Nigeria.

Only firms and joint ventures whose pre-qualification documents fulfill the minimum requirements during Technical Bid will be invited to collect tender documents and participate in tendering exercise.

The minimum requirements are:

- i. VAT registration and evidence of past VAT remittance;
- ii. Evidence of employees open Retirement Savings Accounts (RSA) with a Pension Fund Administrator of choice for indigenous companies;

**iii.** Evidence of remittance of both employer and employee Pension

Contribution to the appropriate Pension Fund Custodian;

iv. Company audited account for the last three years;

v. Evidence of tax clearance for the last three years;

vi. Annual turn over as specified above;

vii. Evidence of appropriate annual turnover;

Please note that all submission with supporting documents in respect of these requirements should be submitted in one original plus 2No soft copies on or before 12:00 noon Tuesday, November 22, 2011, while the opening exercise will take place at **Bolingo Hotels and Towers, No, 1 Constitution Avenue, Central Business District, Abuja** by 1:00pm the same day.

**Signed**

**Management Petroleum Technology Development Fund**